



EMPLOYMENT APPLICATION

Application Date

Position Desired:

COMPLETE ENTIRE APPLICATION. PLEASE DO NOT LEAVE ANY SECTIONS UNDONE

Epifini Landscaping, Inc. is an EOE dedicated to a policy of nondiscrimination in employment. Epifini Landscaping, Inc. will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, age, sex, sexual orientation, creed, disability, marital status, veteran status, or any other protected characteristic or feature. This policy extends to all personnel actions including, but not limited to, recruitment, promotion, transfer, rate of pay, training and termination. Epifini Landscaping, Inc. is firmly committed to a bias-free work environment and a policy of equal employment opportunity for all employees. Consistent with Epifini Landscaping, Inc. non-discrimination policy, harassment in the workplace on the basis of any of the factors listed above is not tolerated.

Last Name, First Name and Middle Initial		E-Mail Address	
Street Address and Apt. #		Home Ph#	
City and State	Zip Code	Fax#	Salary desired:
Are you an American citizen?	If No what type of visa?	Alien Registration No.	If under 18, do you have valid work permit?
Have you ever been convicted of a felony? Yes or No If yes, give detail including charges, dates, etc.?		Are you a veteran?	
Do you have a valid drivers license? Yes or No If yes, give state & Lic.#		Have you ever worked for this company?	
Do you have any physical limitations that would prevent you from performing the duties involved in this position?			
Are there any other experiences, skills, or abilities that you feel especially qualify you for employment with our company?			

EDUCATION RECORD: Most Recent First			
HIGH SCHOOL or GED			
Name/Address			
Major Area	# Of Years Completed	Did you Graduate?	Diploma/GED
COLLEGE			
Name/Address			
Major Area	# Of Years Completed	Did you Graduate?	Diploma/Degree
GRADUATE SCHOOL/SPECIAL TRAINING/OTHER			
Name/Address			
Major Area	# Of Years Completed	Did you Graduate?	Diploma/Degree
Are you currently attending school? If Yes, what is your course of study?			

EMPLOYMENT RECORD: Most Recent First			
EMPLOYER #1			
Company Name		Phone#	
Street Address		Your Position	Date Employed
City and State	Zip Code	Supervisor's Name	
Duties (Describe in detail the work you performed and the skills used or learned).			
Reason for Leaving			

EMPLOYER #2			
Company Name		Phone#	
Street Address		Your Position	Date Employed From _____ To _____
City and State	Zip Code	Supervisor's Name	
Duties (Describe in detail the work you performed and the skills used or learned).			
Reason for Leaving			

EMPLOYER #3			
Company Name		Phone#	
Street Address		Your Position	Date Employed
City and State	Zip Code	Supervisor's Name	
Duties (Describe in detail the work you performed and the skills used or learned).			
Reason for Leaving			

REFERENCES:			
Last Name, First Name		E-Mail Address	
Street Address and Apt. #		Bus Ph#	Hm Ph#
City and State	Zip Code	Relationship	
Last Name, First Name		E-Mail Address	
Street Address and Apt. #		Bus Ph#	Hm Ph#
City and State	Zip Code	Relationship	
Last Name, First Name		E-Mail Address	
Street Address and Apt. #		Bus Ph#	Hm Ph#
City and State	Zip Code	Relationship	

PRE-EMPLOYMENT STATEMENT (Please read carefully and sign)			
I understand and agree that:			
1. Application Truth: I declare that the information on this application is true and complete to the best of my knowledge and I understand that, if employed, withholding or falsification of information on this application, resume, or other materials, or during interviews is sufficient grounds for dismissal or refusal of employment.			
2. Pre-Employment Screening: My employment with Epifini Landscaping, Inc. is contingent upon my successful completion of the company's total pre-employment screening process, including assessment testing, if appropriate, and Epifini Landscaping, Inc. receiving references that it considers satisfactory. (Note: Assessment test and reference results will not be disclosed to the applicant, whether or not employed by Epifini Landscaping, Inc.) I authorize and request that those individuals I have listed as work-related references furnish information about my employment record, including a statement of the reasons for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment, hereby releasing them from any and all liability for damages arising from furnishing the requested information.			
3. Investigative Reports: In processing my application or employment, the company may verify all the information provided by me, or may produce or have prepared a consumer or an investigative consumer report for this purpose concerning my prior employment, military record, education, character, general reputation, personal characteristics, and prior convictions. I understand that upon written request to the company, I will be informed whether an investigative consumer report was requested and given full information as to the nature and scope of this investigation.			
4. Employment At Will: I agree to comply with the policies, rules regulations, and procedures of Epifini Landscaping, Inc. I understand that I am an employee at will and that my employment, and compensation can be terminated with or without cause or notice, at any time, at the option of either Epifini Landscaping, Inc. or myself. I further understand that no manager or representative of the company other than the owner/director of Epifini Landscaping, Inc. has authority to enter into any agreement with me for employment for any specified period of time or to make any agreement different from or contrary to the foregoing. I understand that any such agreement, if made, shall not be enforceable unless it is in writing and signed by me and by the owner/director of Epifini Landscaping, Inc.			
**Note: Federal law requires that employers hire only U.S. citizens or individuals authorized for employment in the United States. In compliance with such laws, Epifini Landscaping, Inc. will verify the status of every individual before employment begins. Therefore, employment is subject to verification of the applicant's identity and employment authorization. It will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization upon employment.			
Print Name	Signature	Date	